

# CONSORTIO

Journal of Economics,  
Social Sciences,  
Law and Education

- **publication rules**

Please note that the guidelines are general in nature and you should always consult the official APA guidelines and your institutions' guidelines for citation and referencing. In our journal, APA 7th edition is the most recent version of the American Psychological Association (APA) citation style. It is primarily used in the social sciences and is a set of guidelines for formatting papers, citations, and references.

### **Examples of citations in APA 7th edition:**

Book: Author, A. A. (Year). Title of work. Location: Publisher.

Example: Smith, J. (2020). The impact of social media on mental health. New York, NY: Oxford University Press.

Journal Article: Author, A. A., Author, B. B., & Author, C. C. (Year). Title of article. Title of Periodical, volume number (issue number), pages.

Example: Johnson, J., Smith, A., & Brown, T. (2019). The effects of exercise on depression. *Journal of Mental Health*, 12(3), 45-50.

Online sources: Author, A. A. (Year). Title of work [Format description]. URL

Example: Kotler, P. (2020). Marketing management (15th ed.). [Online eBook]. <https://www.pearson.com/us/higher-education/product/Kotler-Marketing-Management-15th-Edition/9780134236933.html>

For more information and examples, refer to the Publication Manual of the American Psychological Association (7th ed.)

### **Below the guidelines for authors regarding the use of APA 7th edition citation style**

#### **1. Paper format:**

- Use 8.5 x 11 inches paper size
- Use double – spaced text
- Use 12-point Times New Roman font
- Use 1-inch margins on all sides
- Include a running head on the top of each page

#### **2. Title page:**

- Include a title that accurately reflects the content of the paper
- Include the author(s) name and institutional affiliation
- Include a running head and page number on the top right corner
- Include an author's note, if applicable

#### **3. Abstract:**

- Include an abstract on a separate page after the title page
- The abstract should be a summary of the main points of the paper and should not exceed 250 words
- Include keywords that summarize the main topics of the paper

#### **4. In-text citations:**

- Use the author-date method for in-text citations
- Include the author's last name and the year of publication in parentheses at the end of the sentence where the source is cited
- If the author's name is already mentioned in the sentence, only the year of publication needs to be included in parentheses

#### **5. Reference list:**

- Include a reference list at the end of the paper
- List sources alphabetically by the author's last name
- Follow the guidelines for format indifferent types of sources as outlined in the Publication Manual of the American Psychological Association (7th ed.)
- Use "et al." for more than six authors

#### **6. Online sources:**

- Include the date of access when citing online sources
- Use "online" and "DOI" instead of "retrieved from"
- Capitalization of "Internet"

#### **7. Use of Pronouns:**

- Use of "they" as a singular pronoun is acceptable

#### **8. Headings:**

- Use headings and subheadings to organize the paper
- Follow the guidelines for formatting headings as outlined in the Publication Manual of the American Psychological Association (7th ed.)

Please note that these guidelines are general in nature and you should always consult the official APA guide lines if in doubt.